Shipping Associate

Begin your new career with SUMCO!

We are looking for a Shipping Associate to join our Team. If you're looking for competitive pay, excellent benefits, and a great work environment, we'd love to hear from you.

Why You'll Love Working at SUMCO

- Competitive pay
- Excellent benefits package including medical, dental, vision, 401(k), paid vacation, floating holidays, and sick time
- Monthly bonus opportunity of up to 10% of base pay
- Tuition reimbursement
- Gym Reimbursement
- Wellness program with opportunities to earn prizes and rewards
- Collaborative team environment

What We're Looking For

- Able to operate various materials handling equipment including but not limited to the forklift, pallet jack, electric carts and drum dollies.
- Able to read and perform simple mathematical equations.
- Have organizational skills to maintain a neat and orderly work environment.
- Able to operate a handheld scanner to read barcoded information.
- Time management and computer skills are necessary.
- Able to push/pull/lift with exertion up to 100 lbs. of force occasionally and /or 50 lbs. of force frequently.
- Able to stand and walk for long periods of time
- Perform various movements including sitting, stooping, crouching, reaching, handling, and gripping.
- Handling of toxic, corrosive, or flammable chemical containers
- Use of personal protective equipment may be required, such as but not limited to safety glasses, gloves, and safety shoes.

What You'll Be Doing:

- Inspecting incoming product for damage and verifying counts against the SAP ZSAR system.
- Delivery of recycled packs to manufacturing.

- Coordinating all outgoing shipments and performing all tasks associated with stocking product into the Ship Stocker, getting product out of Ship Stocker, scheduling all carrier pick up, palletization, banding and shrink wrapping of all outgoing material, and completion of all required documentation.
- Prepares and maintains shipping records for outgoing shipments.
- Uses computer for post goods issue of shipped product.
- Maintains department records, reports and files as required.
- Attends meetings as required including but not limited to monthly safety and communication meetings.

Pay & Schedule

- Starting pay: $20.00/hour
- Monday-Friday

We are proud to be an Equal Opportunity Employer. SUMCO maintains a drug-free workplace and conducts pre-employment substance abuse testing.

We look forward to hearing from you!

SUMCO Recruiting Team